

CLASS SPECIFICATION
County of Fairfax, Virginia

CLASS CODE: 3116

TITLE: ENVIRONMENTAL HEALTH SPECIALIST II

GRADE: S-23

DEFINITION:

Under general supervision, performs full-performance level environmental health monitoring, control, inspection, and investigation work in one or more specialty areas: housing and vector (insects, animals, etc.), on-site sewage disposal (septic system)/private water supply (wells), consumer services (food service, milk, swimming pools, child care, etc.), air pollution and/or chemical hazards; and performs related work as required.

DISTINGUISHING CHARACTERISTICS OF THE CLASS:

This class is distinguished from the Environmental Health Specialist I class in that Environmental Health Specialist I incumbents perform entry level developmental work under instructional supervision.

This class is distinguished from the Environmental Health Specialist III class in that Environmental Health Specialist III incumbents serve as technical experts in their specialty area, and function as lead workers on team projects and in the absence of the supervisor.

ILLUSTRATIVE DUTIES:

Gathers and records information on complaints, inspections, emergency calls and requests for investigation/evaluations;

Extracts, inspects, tests and analyzes samples;

Designs and conducts surveys and studies in assigned specialty area;

Initiates and follows up on correction of unsanitary/hazardous conditions;

Enforces County, State and Federal laws, codes and regulations when violations are observed;

Performs technical analyses and assists in the evaluation of plans and specifications for air pollution control devices, housing construction, property development;

Issues permits for construction of on-site sewage disposal systems, private water supplies, and operation of public establishments;

Prepares drafts of official correspondence;

Provides information and assistance to the public (including property owners, business operators, developers/real estate agents, engineering professionals), other County agencies, and other jurisdictions;

Prepares summons requests, subpoenas, and case histories;

Testifies at court hearings.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Considerable knowledge of public health standards inspection/investigation procedures;

Thorough knowledge of methods and techniques used for prevention of disease caused by contaminated food, vectors, and other environmental hazards;

Knowledge of the concepts and principles of biology, chemistry, physics, and statistics;

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Knowledge of, and the ability to interpret and enforce County, Federal and State laws, codes and ordinances governing public and environmental health;

Skill in applying methods and techniques of fact-finding, analysis, and resolution to environmental health problems;

Skill in sampling and analysis techniques related to specialty area (s);

Ability to read, analyze, and interpret maps, plans, and schematic drawings (including architectural plans and topographic plats);

Ability to read and interpret laboratory test results;

Ability to provide technical advice and explanation on environmental health issues;

Ability to communicate effectively, both orally and in writing;

Ability to establish and maintain effective working relationships;

Ability to operate and maintain sampling, testing, and measurement equipment/instruments;

Ability to operate a motor vehicle.

EMPLOYMENT STANDARDS:

Any combination of education, experience, and training equivalent to:

Graduation from an accredited four-year college or university with a Bachelor's degree in

Environmental Health or a Bachelor's degree with at least thirty (30) semester hours of course work in the physical or biological sciences; PLUS,

One year of experience in environmental health investigations.

CERTIFICATES AND LICENSES REQUIRED:

Possession of a valid Motor Vehicle Driver's License. Must provide automobile for personal transportation in the performance of official duties.

REVISED: July 8, 2006

REVISED: August 15, 1997

REVISED AND RETITLED: July 26, 1993

REVISED: July 28, 1982